

Review Meeting Minutes

Project: Project Manager

Attendees: Jose Pujol, Jose Hernandez, Naor Vidal

Start time: 12:15pm

End time: 12:30pm

After a show and tell presentation, the implementation of the following user stories was accepted by the product owners: All.

- Conduct a thorough code refactoring process to enhance maintainability, performance, and adherence to industry standards.
- Complete and approve the final iteration of UI/UX designs in Figma, ensuring a seamless user experience and visual consistency across the platform.
- Produce an engaging introduction video and a comprehensive demonstration video to effectively communicate the benefits and functionality of our software solution.
- Finalize both group and individual posters, ensuring they accurately represent the brand and convey the intended message effectively.
- Develop a polished PowerPoint presentation to showcase the key features and value proposition of our software at the upcoming event.
- Complete the compilation and refinement of the documentation packet, ensuring it provides a detailed and user-friendly guide to the application.

The following ones were rejected and moved back to the product backlog to be assigned to a future sprint at a future Sprint Planning meeting.

- No user stories have been moved back to the product backlog at this time.